

SCHOLARSHIP SPONSORSHIP REQUEST

CBe-learn is committed to supporting equitable access for students in pursuit of funding supports for post-secondary study. To this end, we promote shared access to information portals for all students to learn about awards and the associated application process, as well as support for individual applications.

In instances in which a student seeks CBe-learn nomination or sponsorship for a financial award, the process is as described below.

- a. Contact our Student Services department to alert them to your interest in applying.
- b. Notify Student Services contact, in writing, with the due date for nomination at least two weeks prior to the due date.
- c. Prepare a written statement of context that provides the following:
 - i. Your name
 - ii. Your CBE ID #
 - iii. Your ASN #
 - iv. Your address, email contact, and phone number
 - v. The name and website of the award for which you are seeking sponsorship or nomination
 - vi. A presentation that includes:
 - Selection criteria
 - How or where within CBe-learn you have demonstrated this characteristic, attribute, or trait.
 - Key contact within CBe-learn that can speak to this on your behalf.
 - Any additional contextual details that you wish to share. Please note that by providing this information you are providing permission for us to use and share this within your nomination examination and potentially within your sponsorship statement.
- d. Provide all contact details associated with submission of sponsorship or nomination.