



Concurrent Registration

When a CBE student is registered into two different programs at the same time, it is called a **concurrent registration**. This is the language you will hear and see us use to describe students who are taking classes elsewhere, AND with CBe-learn.

Students enrolled in any other CBE Jr High school or program (including CBE Home Education) may be concurrently registered in 1 or 2 online core courses* with CBe-learn Jr High.

**Language Arts, Social Studies, Math, and/or Science*

Dates, Semesters & Pacing

Courses run from September through June, split into two semesters (September – January & February – June). All core courses are full-year commitments.

All students move through the course content as a cohort, and will not be permitted to accelerate (i.e., finish courses in one semester).

Synchronous Sessions

At CBe-learn Jr High, all core courses offer synchronous sessions, hosted through Google Meet. These interactive sessions are live, presented in real-time, and are not saved or archived for students to review later.

In general, students are expected to attend all synchronous sessions. However, we understand that students taking courses at another Jr High may or may not be available at the same time the synchronous sessions are hosted.

Therefore, students with a concurrent registration at CBe-learn Jr High will NOT be required to attend live, synchronous sessions if the schedule conflicts with their in-person classes.

However, when a student does not have an in-person class scheduled at the same time as an online synchronous session, they ARE required to attend their online class.

Our office staff must be made aware of which students are concurrently registered at another school and will then ensure student records reflect that students were absent from synchronous sessions due to a modified schedule (*absent – m/s*).

Course Assignments, Activities & Assessment

Students are expected to participate in all asynchronous class activities, including, but not limited to, the following: discussions; submitting assignments and projects; completing all assessment pieces; completing quizzes and tests.

Students are expected to meet the deadlines for coursework submission established by their teachers.

Learning Online

Students will need support from their families, as well as from administration from their community school to be successful online with CBe-learn Jr High.

Families must ensure students have access to appropriate technology and a secure and quiet space to study at home. Parents are also responsible for working with the subject teachers to ensure students are completing work, attending to their assignments, and staying on top of their schedule.

School administrators need to make sure students have access to technology and working space within their school during the regular school day.

For example, if the student is choosing to take Science online, rather than in person, the school is responsible for making sure the student has a safe and productive workspace during that class period, to work on CBe-learn Science material.

Communication

PARENTS: The best way to communicate with school administrators and teaching staff is through email. All our email addresses are available on our website. We do not all work on-site five days a week, and we do not have access to telephones or voicemail.

For any specific questions about online learning, CBe-learn and our Jr High program, your primary point of contact is Monti Tanner, Assistant Principal: (mrtanner@cbe.ab.ca). Specific questions about course content, assessment or reporting can be sent directly to the child's teacher(s).

STUDENTS: Each student has a private discussion in their class. This is a private space shared only with the student and the teacher. Students should be in the habit of checking their private discussions every day.

Synchronous, Asynchronous & In-Person Learning

At CBe-learn Jr High, teachers use synchronous, asynchronous and in-person activities to support student learning.

Synchronous Learning (real-time learning, with teacher, using Google Meet)

- Examples: video conference, live chat, and live streamed videos
- Allows for instant feedback and clarification
- All students learn at the same time
- Communication happens live in real time
- All courses have synchronous sessions, offered through Google Meet. These interactive sessions are live, presented in real-time, and are not saved or archived for students to review later.

Asynchronous Learning (student on their own, at home, using Brightspace by D2L)

- Examples: recorded videos, blog posts, discussions, and written instructions
- Information is available all the time
- Each student can learn at various times
- Allows students to work at a time that fits their schedule
- Students are expected to participate in all asynchronous class activities, such as discussions, submit assignments and projects, and complete all assessment pieces, including quizzes and tests.
- Students in grades 7 - 9 are required to complete most of their work in an asynchronous manner. The course material is available to students all week long, and students must make the most of their asynchronous learning time.

In-Person Learning (students attend in-person activities, trips and assessments)

- Examples: social events, field trips, assessments (tests and exams), physical activities, etc.
- Field trips generally take place during instructional time.
- Parents are responsible for transportation to and from the venue.
- Some field trips have nominal fees that can be paid through MyCBE / PowerSchool.
- In-person assessment will take place throughout the school year. Students will come into Bel-Aire School to write tests and exams on a regular basis.
- Social events, field trips, and any in-person activities are communicated with families well in advance.

Attendance & Engagement

- Online learning provides a unique opportunity for individualized and independent learning. Regular engagement and participation in learning is essential in the online classroom. If a student will be away from their course for an extended period, they must communicate directly with each teacher via private discussions in the specific course. In addition, the parent/guardian(s) must also contact CBe-learn to complete an extended absence form.
- CBe-learn School is in alignment with the CBE's traditional school year calendar. In general, the school is open weekdays except statutory holidays, Teacher's Convention, and professional development days. Organizational and professional development days are advertised in each course regularly.
- Students are expected to participate in the program. Indicators of participation include responding to private discussion postings in a timely fashion, contributing to online discussions, submitting course work, making presentations or reports, and attending mandatory planned functions or events. Attendance at voluntary functions or events is at the discretion of the family.

CBe-learn Website

Please bookmark the CBe-learn website: www.cbelearn.ca or cbe-learn.cbe.ab.ca

On the website, you will find valuable information, such as:

- Staff Contact Information
- Course Schedule
- Academic Guidelines
- Attendance Reporting
- Digital Citizenship Overview
- Assessment & Reporting Process
- Appeals Guidelines
- School Calendar & Events

Registration

Students can register for one or two online courses with CBe-learn Jr High. School administrators have access to a form they can complete which will allow students to pick their concurrent courses with CBe-learn Jr. High.

[CBe-learn Jr High Concurrent Course Request – 2025-2026](#)